



445-2024 ADDENDUM 1

PROFESSIONAL CONSULTING SERVICES FOR THE CITY OF WINNIPEG FARE COLLECTION POLICY AND SYSTEM UPGRADE PLAN

URGENT

PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE BID/PROPOSAL

ISSUED: June 17, 2024
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THIS ADDENDUM SHALL BE INCORPORATED INTO THE BID/PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS

Template Version: Add 2021-03-05

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive.

QUESTIONS AND ANSWERS

- Q1: We respectfully request a 2-week date extension to July 12, to support teaming discussions and allow for a more fulsome response.
- A1: The City is not intending to extend the date at this time.
- Q2: Please elaborate on what is expected to go in the comments field of Form N?
- A2: You may use the comments section column of Form N only if proposed analysis meets requirement in some way other than as stated, and if you need to provide further context to your response.
- Q3: How will responses on Form N be evaluated? Is it based on a count of how many of each of the analysis tiers are indicated?
- A3: Proponents will be evaluated based on the breadth of scope of different Key Drivers they are committing to in their proposal, and the depth of analysis they are committing to for each of those drivers.
- Q4: Please confirm the expectations for a review of “FR-2.2.5 Implementation Partners”? Is this intended to be a review of firms that could support the Winnipeg Transit in managing an implementation? If so, there could be a potential conflict of interest since many respondents to this RFP may also be implementation partners?
- A4: The response on “FR-2.2.5 Implementation Partners” is intended to be informed from research on prior implementation projects completed in four (4) Canadian and three (3) global cities, and additional research data (if available), of fare collection system implementation across North America, including publicly available data and case studies.
- Q5: Does Winnipeg have current state processes (FR-2.1.2) already mapped out in some form (e.g., Standard Operating Procedures)? What documentation on Winnipeg Transit’s fare collection current state is available?
- A5: There are different teams involved in the end-to-end processes of fare collection, and there may be different levels of maturity in operations across teams. We are seeking a consolidated overview of the current fare collection process. Please refer to <https://info.winnipegtransit.com/en/fares> for details.